

GOLDCOAST AREA
YOUTH SUB-COMMITTEE GUIDELINES

I. PURPOSE

To support groups to further the primary purpose of Narcotics Anonymous, by encouraging more youthful participation. All Gold Coast Area Service Committee (GCASC) Sub-Committees shall have representation within the Youth Sub-Committee. The Youth Sub-Committee membership and the addicts it serves, excludes no one, "Regardless of age..." The Sub-Committee is not a "special interests" Sub-Committee; it is a "common needs" Sub-Committee. The primary purpose is to encourage more youthful participation in Narcotics Anonymous and to strengthen N.A. as a whole.

II. MEMBERSHIP

Chairperson, Vice-Chairperson, Secretary, Sub-Committee Representatives and General Members

III. QUALIFICATIONS & RESPONSIBILITIES

A. Chairperson: Nominated and elected by the ASC

1. Two years clean time
2. One year commitment
3. Six months prior involvement in the Youth Sub-Committee
4. An example of living recovery through the application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous
5. Ability to organize and give the Sub-Committee direction
6. One year prior ASC experience

B. Vice-Chairperson: Nominated and elected by the Youth Sub-Committee from its voting members

1. One year clean time
2. One year commitment, willingness to become the Chairperson
3. Three months prior involvement in the Youth Sub-Committee
4. An example of living recovery through the application of the Twelve Steps and Twelve Traditions of Narcotics Anonymous

C. Secretary: Nominated and elected by the Youth Sub-Committee from its voting members

1. Six months clean time
2. One year commitment
3. Secretarial experience and organizational skills

D. Sub-Committee Representatives: Nominated and elected by the Youth Sub-Committee from its voting members

1. Three months clean time
2. One year commitment
3. *Regularly attends both the Youth Sub-Committee and the GCASC Sub-Committee meetings they represent. Will provide the Youth Sub-Committee with regular updates of current events and Sub-Committee activity.*
4. Will assist and coordinate projects involving the Youth Sub-Committee and the GCASC Sub-Committee they represent.

E. General Members:

1. One day clean time
2. Willingness to fulfill the commitment

Must attend Youth Sub-Committee meetings regularly. If members are unable to attend they must contact the Youth Sub-Committee Chairperson or Vice-Chairperson prior to the Sub-Committee meeting. If members do not attend/call for two (2) consecutive meetings they will lose their voting privileges until reestablished.

IV. AGENDA FOR MEETING

- A. Opening Prayer
- B. Reading of the Twelve Traditions
- C. Reading of the Twelve Concepts
- D. Read the following: "GOD, grant us knowledge that we may serve according to Your Divine precepts, instill in us a sense of Your purpose, make us servants of Your will and grant us a bond of selflessness that this may truly be Your work, not ours, in order that no addict, anywhere, need die from the horrors of addiction." Adopted from the Literature Prayer, Basic Text, 6th Edition, Pg. XXVI
- A. Establish Voting Membership
- B. Review Subcommittee Guidelines
- C. Old Business
- D. New Business
- E. Review Business of the Day
- F. Announcements
- G. Establish the Next Meeting Time and Place
- H. Close the Meeting with Prayer of Choice

V. MOTIONS AND VOTING PROCEDURES

A. Motions:

May be made and seconded only by voting members

B. Voting:

1. Voting members of the Youth Sub-Committee shall include all members, excluding the Chairperson, whom have attended two (2) consecutive meetings. If members are unable to attend they must contact the Youth Sub-Committee Chairperson or Vice-Chairperson prior to the Sub-Committee meeting. If members do not attend/call for two (2) consecutive meetings they will lose their voting privileges until reestablished.
2. In the event of a tie, the Chairperson will exercise his/her right to break such a tie.
3. Quorum is the simple majority of the established voting members. Once quorum is established, it stays throughout the meeting.

VI. BUDGET

A budget will be drafted annually. The budget is to be approved by both the Youth Sub-Committee and the GCASC. The budget will include, but is not limited to, general operating expenses (office supplies, copies, postage, meeting hall fees, etc.).